



**Resident  
Handbook**

**Shelter Bay  
Community,**

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## Shelter Bay Community

Welcome to Shelter Bay! It's a great place to live! The following pages will help acquaint you with the services and facilities available to you in Shelter Bay and surrounding areas.

Additional information and forms can be found on the Shelter Bay Community website: [www.shelterbay.net](http://www.shelterbay.net), or, if not there, in the Community Office. The website contains information about our Community, including:

- Special notices, clubs, happenings, and a photo gallery
- Administration including forms, staff, Board of Directors, committee and rules and regulations
- Our marina
- Our newsletter both current and archived
- Classified ads
- Local area information, directions to our community and links to other pertinent web-sites

Shelter Bay publishes a monthly newsletter which includes articles containing current information about our community. The regular features of the newsletter are:

- The President's message (by the Board President)
- The Manager' corner (by the Community Manger)
- Board Actions (by the Board Secretary)
- Dock Notes (by the Harbormaster)
- Social & Recreation Committee Report (by the Co-Chairs)
- Calendar for the month
- Ads from local merchants.

Please feel free to stop in the office at any time and become acquainted with your Community Office and staff. In addition, the following items can be obtained from the Community Office when you move in:

- Map of Shelter Bay
- Gate Card – needed for access through the front gate
- General Rules and Regulations of Shelter Bay
- Shelter Bay Protective Covenants
- Directory of Shelter Bay residents
- Recreation Tags

## **Facts About Shelter Bay Community, Inc.**

Shelter Bay Community, Inc. is a private community located on Fidalgo Island just across the Swinomish Channel from the town of La Conner, Washington. It is built around a marina connected to the Channel, which provides access to Puget Sound and the San Juan Islands as well as the Canadian Islands to the north. The property was developed by Shelter Bay Company on reservation land held in trust by the Bureau of Indian Affairs (BIA), U.S. Department of Interior, for the benefit of the Swinomish Indian Tribal Community.

There are approximately 400 acres leased to the Company from the Tribe and individual Indian owners under two master leases (essentially the same but applying to two different areas) entered into in 1968 & 1969. Shelter Bay Company has sublet individual lots to the sublessees, who constitute Shelter Bay Community, Inc., a non-profit corporation operating as a homeowners' association. The Community is responsible for roads, sewer, water, parks, recreations spaces, greenbelt, and patrol. Both master leases and the sublease forms have been approved by the BIA and all leases currently terminate in 2044. The objective of the Community is to negotiate the extension of the master leases and subleases. In July, 2008 there were 828 completed homes with 8 more under construction. There are a total of 44 fee-simple lots and 870 sublease lots in Shelter Bay proper.

Eagle's Nest was developed separately and consists of 22 fee-simple lots. It is reached through the Shelter Bay Community gate and roads. As associate members of the Community, its residents have access to all of the amenities, are subject to the Community covenants and assessments, but do not vote in Community membership meetings. Eagle's Nest has its own community organization concerned with its roads and other matters within its confines.

Sublease rent per lot is paid to Shelter Bay Company and ranges from \$183 to \$913 per lot per year depending upon views and water frontage. A rent adjustment occurred on July 1, 2003, based on the change in the Seattle Consumer Price Index (CPI) between 1993 and 2003. Shelter Bay Community charges members an annual maintenance fee of \$702 per lot, with changes determined by vote of the membership at the annual meeting. The Community maintains its private roads, the greenbelts, other public areas and amenities, and provides

security, water, and sewer service. Its covenants are enforced by its' volunteer Board of Directors and committees. Now that the Community is over 40 years old, it has some regular infrastructure repair and replacement needs that have led the Board and members to vote for a capital assessment of approximately \$330 in 2009. Comparable assessments may be expected to continue. Sublessees are taxed by Skagit County on improvements as personal property, but not on the land value.

Shelter Bay Community is managed by a nine-member Board of Directors elected by the membership. An annual meeting is held in May to elect three new board members and vote on issues affecting the Community and to ratify the budget. The board hires a professional staff who manages the daily operations of the Community.

The population of Shelter Bay is 1,700+. The houses are individually constructed and range from small cottages to million dollar homes. Amenities include 110 private docks along the waterfront and a marina operated by Shelter Bay Company with 317 slips for which members have preferred access. There is a children's swimming pool and an adult's pool, 2 tennis courts, picnic areas with barbecue facilities, a community beach, a 9 hole, par-3 golf course, many greenbelt areas, a small meeting building called the "Annex", and a clubhouse.

In November 2004, Shelter Bay Community purchased the Shelter Bay Company, which includes the Marina and the Master Lease with the Swinomish Tribe. The lease goes through June of 2044, and the Board is working to negotiate an extension beyond that date. The 2003 Master Lease rent adjustment was only recently determined in January of 2008, resulting in a significant increase in the annual leasehold rent. The adjusted rent due exceeds the amount collected by Shelter Bay Company through its annual sublease fee structure. As a result, the Shelter Bay Community has implemented a Supplemental Rent fee, approved by the members. The amount of the fee varies by specific lot, and the funds are transferred to the Shelter Bay Company so it can satisfy the annual Master Lease rent.

The climate is mild. Average annual rainfall is 27 inches. Spring temperatures range between 48° and 60°, fall 38° to 50°, winter 39° to 42°, and summer 61° to 74°.

## Shelter Bay Management

### *2010-2011 Board of Directors*

The Shelter Bay Board of Directors is comprised of the following volunteers who work hard for the community. The Board meets at 7:00pm on the third Wednesday of every month in the Clubhouse.

- President Larry Kibbee
- Vice - President Don Moore
- Secretary Judi Slajer
- Treasurer Hermann Wolz
- Board Member Greg Finch
- Board Member Dottie Monroe
- Board Member Mike Morrell
- Board Member Rich Stockwell
- Board Member Britt-Mari Wisniewski

### *Professional Staff*

Under the direction of the Board of Directors, the following staff members manage the day to day operations of the Shelter Bay Community.

- Community Manager Judy Grosvenor
- Executive Secretary Debbie Byrd
- Secretary; Marina Admin Britt Gjølmesli
- Bookkeeper Pat O'Mara
- Billing Specialist Kendra Emerson
- Committee Secretary Pam Foss
- Maintenance Supervisor Robert Connolly
- Maintenance Crew Charlie Cummins  
Mark Eisen  
Herbert Emerson  
Ryan Heckenlively  
Robert Vandeventer
- Harbormaster Brad Exley

The annual community meeting is always held the first Saturday of May. At that time, members vote on new Board members, budget changes, etc.

## Shelter Bay Office Staff Hours

The Shelter Bay office hours are Monday through Friday, 8:00am to 5:00pm. The office is closed on observed holidays.

### *2009 Holidays*

New Year's Day	Friday	January 1 <sup>st</sup>
Martin Luther King Day	Monday	January 18 <sup>th</sup>
President's Day	Monday	February 15 <sup>th</sup>
Memorial Day	Monday	May 31 <sup>st</sup>
Independence Day	Monday	July 5 <sup>th</sup>
Labor Day	Monday	September 6 <sup>th</sup>
Columbus Day	Monday	October 11 <sup>th</sup>
Thanksgiving	Thursday	November 25 <sup>th</sup>
Thanksgiving Day After	Friday	November 26 <sup>th</sup>
Christmas (observed)	Friday	December 24 <sup>th</sup>

## Front Gate Operation

The front gate is manned eight hours at night for monitoring vehicles coming into Shelter Bay. Residents are required to show their gate card for entrance through the gate. Visitors and contractors are required to stop at the gate to declare their destination to the gate guard and to be logged in on the daily log.

## On Vacation?

It is recommended that you contact and complete a form with the Swinomish Tribal Police when you will be away from your home for one week or more. The police will come by and check on your house while you are away.

## Speed Limit

The posted speed limit in the Community is 25 mph. Please be aware of pedestrians, including children.

## Dogs and Pets

A Community rule limits the number of dogs to no more than three and requires residents to keep dogs leashed and under control while walking throughout the community. You are required to clean up after your pet when out walking. Reliable and effective containment of all pets to their yards is also required. Do not allow dogs to engage in excessive barking. It is not advised to leave any pet food or other edible foodstuffs outside the house so as not to encourage wildlife (specifically raccoons, coyotes and deer) to associate your home with food.

Thank you for your cooperation in observing the above rules. Doing your part to comply with our Rules & Regulations makes Shelter Bay a happy place for all. For a complete set of the Rules and Regulations, visit the Shelter Bay website at [www.shleterbay.net](http://www.shleterbay.net)

## Emergencies – 911

### 911 Emergency Response General Information

The 911 system provides many benefits to citizens who need an emergency response from police, fire, or emergency medical personnel. If you are unsure you have an emergency, dial 911 and let the emergency communications center decide what action to take.

### What to Expect When You Call 911:

The system will route your call to the emergency communications center. The call taker will ask you what you are reporting. If your situation requires the fire department or emergency medical services, they will transfer your call. You may be transferred to another operator within the same agency for assistance. You will be asked for your address, phone number, and name, and to describe the situation. Stay calm and answer the call taker's questions. The call taker will confirm your address and assess the situation to determine the appropriate response. They may continue to talk to you after responding emergency personnel have been dispatched. Be sure to stay on the line. Do not hang up until told to do so. Only hang up if your safety is threatened.

### What Happens:

- Medical Emergency:
  - An aid car (ambulance) with trained EMT's (Emergency Medical Technicians) will respond immediately
  - The Anacortes paramedic unit will respond if necessary
  - Emergency care will be rendered
  - If necessary, person(s) will be taken to the local hospital of your choice. If you do not specify, the person(s) will be taken to Island Hospital in Anacortes
- Fire Emergency:
  - Fire truck(s) will be dispatched from Fire District #13.
- Police Emergency:
  - Police officer(s) will be dispatched from the Swinomish Tribal Police Department

## Shelter Bay Facilities

1. **Recreation Tags:** All people using the tennis courts, golf course, and pools must have current recreation tags displayed at all times. Recreation tags are valid for 1 year from May 1 to April 30 for a small fee. Guest tags are available at the office and are good for 3 days. Guests should be accompanied by a member of the Community when using the facilities.
2. **Parks and Beaches:** Areas within the Community designated as picnic parks and beaches are available for use of Shelter Bay residents at no charge.
2. **Shelter Bay Gate Card:** A gate card is required to obtain access to Shelter Bay. Contact the Community Office to purchase a gate card for a small fee.
3. **Recreational Vehicle Storage Yard:** There is a fully fenced yard that provides storage for trailers and boats. Contact the Community Office at 466-3805 for availability and pricing.
4. **Bulletin Board:** Information of interest to the community is posted in the office. Minutes of the Board meetings are also available upon request. There are also two information boards located at the entry gate listing community and Yacht club activities.
5. **Library:** A community library of donated reading materials for the use of Shelter Bay residents is located in the Shelter Bay annex. The annex is located on Shoshone Drive, across from the South Marina parking lot and is open 8am-4:30pm.
6. **Community Facility Rentals:** Clubhouse, barbecue, parks or beach use: contact the Community Office for reservations.
7. **Marina:** There are ten docks in the marina which are maintained by the Shelter Bay Marina. Contact the Community Office regarding slip information.

## Shelter Bay Amenities

Shelter Bay has many wonderful features which are available for use by all of its residents and their guests. The list below outlines each of them and their individual guidelines:

- **Two Swimming Pools – May to Sept.:**
  - Family Pool located next to the Clubhouse – 10:00am – 8:00pm (limited hours when school is in session)
  - Adult Pool located at Shelter Bay Drive and Coquille Way, 9:00am – 10:00pm
- **Three Tennis Courts:**
  - Two courts across from the Clubhouse
  - One court & practice wall located by the adult pool
- **3 Par Golf Course:**
  - Located by the Clubhouse
  - Children under 10 must be accompanied by an adult.
  - No alcohol, strollers or dogs are allowed
- **Beach, Parks, Picnic Areas and Clubhouse:**
  - Picnic areas and Clubhouse may be reserved for large groups on a first come first served basis by contacting the office.
    - Clubhouse located next to office on Shoshone Drive
    - Three picnic areas
  - The following areas are available for day use by all Shelter Bay residents at no charge:
    - Five parks:
      - Children's playground and shuffleboard court located across from the Clubhouse
      - Located around the Clubhouse
      - Located at the end of Cowichan PI
      - Located inside Lummi Cir
      - Located at the end of Siletz PI
    - Two community beaches:
      - Martha's Beach at the end of Klamath Dr.
      - Rainbow Beach at the end of Chinook PI.
- **Marina:**
  - Various size berths for lease
  - Launch ramp for lot owners' and renters' trailerable boats
- **Recreational Vehicle Storage Lot:**
  - Located at the end of Kulshan Circle, 1<sup>st</sup> right after the entrance gate
  - For rental of space in this lot contact the office

## Shelter Bay Committees

Shelter Bay depends on the volunteer work of many committees to make it an enjoyable place for all of us to live. We strongly encourage and welcome volunteers to work on any of the following committees. Committee membership applications are available in the Community Office, and the Community is always seeking new Committee members.

### Standing Committees

- **Building Committee:**
  - Chair: Tom Rosadiuk
  - Meets the 1<sup>st</sup> & 3<sup>rd</sup> Wednesday of the month at 9:00am.
  - New construction (homes, garages, driveways, including culverts, construction of sheds), remodeling, setbacks, piers and floats, sewers, heat pumps, retaining walls, fences, fuel tanks, storage buildings, repainting, exterior lighting on new homes.
- **Greenbelt Committee:**
  - Chair: Jack Withrow
  - Meets the 2<sup>nd</sup> & 4<sup>th</sup> Thursday of the month at 9:00am.
  - Trimming, clearing, cleaning, and cutting in greenbelt areas.
- **Harbor Committee:**
  - Chair: Henry Carsberg
  - Meets the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of the month at 4:00pm.
  - Review Marina moorage rates and recommend changes; draft an annual capital budget plan and 5-year long range plan; draft contingency plans for marina emergency related issues; review/recommend marina rules and regulations; address marina issues/complaints; review monthly financial reports; review permit applications; maintain liaison with other marina/marina organizations and recommend fines, sanctions, denials of privilege and take actions as necessary.
- **Lot Committee:**
  - Acting Chair: Cheryl Westlake
  - Meets the 1<sup>st</sup> & 3<sup>rd</sup> Thursday of the month at 9:00am.
  - Trees, nuisances, drainage, recreational vehicle storage lot, signs, livestock, laundry, refuse, satellite antennas, garage sales signs, shrubs, plantings and trees, recreational vehicle violations,

- inoperable cars, exterior lighting, unkempt lots, temporary habitation (tents, sheds, trailers) and fence upkeep.
- **Rules Committee:**
  - Chair: Roland Miller
  - Meets the 1<sup>st</sup> Tuesday of the month at 12:30pm.
  - Interpreting, enforcing and proposing changes to the By-Laws, Declaration of Protective Covenants, and any rules or regulations made by the Board of Directors, impose such fines, sanctions, denials of privileges and to take such actions as may be necessary and proper for the enforcement of any of the above listed documents.
- **Social & Recreation Committee:**
  - Chair: Claudia Young
  - Meets the 2nd Wednesday of the month at 5:30pm.
  - Community social events, fundraisers, reader board, welcoming, health/recreational facility enhancements, support Treasures & Surplus Sale and Craft Sales. Events are posted in the Shelter Bay newsletter, the clubhouse, the Community Office and at the front gate.

### Ad Hoc Committees

- **Communication Committee:**
  - Chair: Don Monroe
  - Newsletter and Web Site.
- **Community Safety Committee:**
  - Acting Chair: Hermann Wolz
  - Reviews and makes recommendations for community public safety and security measures; implements Firewise program.
- **Finance Committee:**
  - Chair: Hermann Wolz
  - Reviews financial statements, prepares for auditor selection, and reviews matters of financial interest to the Board.

## Shelter Bay Clubs

In addition to the previous committees, the following clubs and groups meet on a regular basis. Please check the monthly Shelter Bay newsletter for times and locations. As new activities are arranged, they will also be posted in the newsletter.

- **Book Club:**
  - Monthly in private homes
  - Contact Georgia Powers
  - 466-3306
- **Car Club:**
  - Contact Joey Carpenter
  - 466-5433
- **Ladies Bridge Groups:**
  - In private homes
  - Contact Gill Sanctuary
  - 466-4591
- **Golf and Dinner:**
  - Sign up at the office
  - 1st & 3rd Monday May thru Oct
- **Tennis:**
  - Contact Ray Powers
  - 466-3306
- **Chorus:**
  - Every Thursday
  - 3:00 - 4:30pm
  - Sept through May
  - Contact Joan Scarboro
  - 466-1367
- **Yacht Club:**
  - Commodore: Tom Ihrig
  - 466-1264
- **Various exercise classes:**
  - Weekly in the Clubhouse
  - See the Shelter Bay Newsletter for classes, times and days

## Services Available in Shelter Bay

- **Mail Service:**
  - Daily Monday through Saturday in mailbox
  - P. O. Box in La Conner Post Office
- **Newspapers:**
  - Anacortes American – by mail weekly
  - La Conner Weekly – by mail weekly
  - Seattle P.I./Times - delivered daily
  - Skagit Valley Herald - delivered daily
- **Power:**
  - Puget Sound Energy
  - Various Propane dealers (See Skagit Telephone Directory)
- **Telephone:**
  - Frontier
  - Wavecable
- **Television:**
  - DirecTv
  - Dish Network
  - Wavecable
- **Trash Collection and Recycle:**
  - Waste Management - Skagit
    - Trash & Recycling
    - Recycling (optional) pickup each Friday morning.
    - They also have yard waste bins available for rental.
  - Recycling may also be taken for no charge to the county recycling center at 14104 Ovenell Rd., Mt Vernon
  - Yard waste can be taken to the La Conner City waste site next to the Fire Dept. – obtain a punch card from the City of La Conner
- **Water & Sewer:**
  - Shelter Bay Community

## Monthly Billings

### *Frequently Asked Questions (FAQ's)*

**How is the water rate per cubic foot determined?** The rate we bill for water consumption covers the wholesale cost of water plus the variable expenses of the water consumed. The rate is broken down as follows:

\$0.015798 per cu.ft. – Directly paid to the Town of La Conner for water consumed

\$0.002202 per cu.ft. – Covers Shelter Bay Community's variable expenses

\$0.018000 per cu.ft. – Charged to Shelter Bay Community water customers

**What is the \$13.11 Water Base Rate?** The \$13.11 monthly water base rate we collect from each customer is used to cover the base rate charge from the Town of LaConner plus the fixed operating and maintenance costs of Shelter Bay's water utility. The Operating and Maintenance expenses include such items as water quality testing/reporting, repair of water mains and other related equipment, supplies, permits, and related employee wages and expenses. The base rate will be billed even if no water is used. The billing rate is constructed to cover all approved budgeted costs of the water system with a 'break even' result.

**What is the 5.029% State Utility Tax on Water?** Shelter Bay pays a 5.029% tax on our water utility system to the State of Washington. The funds we collect from our customers are used to pay the tax to the State.

**What is the 3% Tribal Tax on Water?** The Swinomish Indian Tribal Community Ordinance No. 126 imposes a Utility Business Activity Tax of 3% on our water utility system. The funds we collect from our customers are used to pay the utility tax to the tribe.

**How are "estimated" water bills determined?** Your meter is read once every three months. For months that it is not actually read, you will see a meter reading that has been estimated

based on your previous water consumption. Each third month, when your meter is read and recorded, your bill is automatically reconciled to the actual meter reading.

**What does the \$20.00 Sewer charge cover?** The sewer charge covers the cost of operation of the wastewater treatment plant, sewer lines and pumping systems, plus other anticipated maintenance and repairs to the sewer system and related employee wages and expenses. The billing rate is constructed to cover all approved budgeted costs of the sewer system with a 'break even' result.

**What is the Sewer Utility Tax?** The Sewer Utility Tax of \$0.37 covers Shelter Bay's Washington State Utility Tax obligation.

**What is the 3% Tribal Tax on Sewer?** This tax equals \$0.60 (or 3% of \$20.00) and is used to pay the Swinomish Indian Tribal Community's Utility Business Activity Tax for our sewer utility system.

**What does the \$58.50 Monthly Assessment represent?** Homeowners approved an Annual Assessment of \$702.00 per lot, which is to be paid in twelve equal monthly payments of \$58.50. These funds are used to cover the costs of common areas, roads, clubhouse, administrative staff, insurance, etc.

**What does the \$27.50 Monthly Capital Assessment represent?** Homeowners approved an annual capital assessment of \$330.00 per lot, which is billed monthly at the rate of \$27.50. These funds are used to pay for large-scale capital projects involving roads, sewer and water system improvements, greenbelt management, and other capital expenses.

**What does the Supplemental Future Rent represent?** After the Shelter Bay Company (which owns the Master Lease) collects sublease fees of \$410,732 and a Marina allocation of \$135,800 a short fall of \$811,468 will need to be made up for the Company to make its annual Leasehold Fee of \$1,358,000 to the Tribe. The short fall will be funded from this Community-approved Supplemental Rent assessment, the amount of which varies per lot. The assessment also includes an additional \$2.00/lot/month to cover lease administration costs, and is allocated to subleased lots only.

## Shelter Bay Fees \*

### Administrative

Copy per page	\$ .10 per page																
Sending Faxes	\$1.00 1 <sup>st</sup> page																
Subsequent Pages	\$0.50 each up to \$5.00																
Keys: Storage Lot	\$3.00 each																
Boat Launch	\$5.00, Replacement if lost \$20.00																
Propane for BBQ	\$2.00																
Late Charge	\$25																
NSF Fee	\$25																
Published Directory	1 <sup>st</sup> copy no charge, additional \$3.00																
Address List Printout	\$2.00																
Decals	\$1.50 each																
Maps	\$2.00																
Gate cards:																	
o Owners	\$5.00 each card - refundable																
o Renters	\$25.00 each card - refundable																
o Non-resident Marina Tenants	\$25.00 each card - refundable																
Mowing	An amount to recover expenses, plus 10%																
Newsletter Ads	\$ 27.50 / month – Business Cards \$ 49.50 / month – Quarter Page \$ 99.00 / month – Half Page \$198.00 / month – Full Page 10% 3 mo. consecutive contract 15% 6 mo. consecutive contract 20% 12 mo. consecutive contract 10% Non Profit Organizations																
Marina	Set by Shelter Bay Company – see Office for schedule																
Storage Lot	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Lot Size/Desc.</u></th> <th style="text-align: left;"><u>Annual Rate</u></th> </tr> </thead> <tbody> <tr> <td>25' small</td> <td>\$ 76.00</td> </tr> <tr> <td>25' regular</td> <td>\$ 124.00</td> </tr> <tr> <td>25' big</td> <td>\$151.00</td> </tr> <tr> <td>40' regular</td> <td>\$189.00</td> </tr> <tr> <td>40' big</td> <td>\$228.00</td> </tr> <tr> <td>40' regular w/power</td> <td>\$373.00</td> </tr> <tr> <td>40' big w/power</td> <td>\$411.00</td> </tr> </tbody> </table>	<u>Lot Size/Desc.</u>	<u>Annual Rate</u>	25' small	\$ 76.00	25' regular	\$ 124.00	25' big	\$151.00	40' regular	\$189.00	40' big	\$228.00	40' regular w/power	\$373.00	40' big w/power	\$411.00
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25' small	\$ 76.00																
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Documentation Preparation (Shelter Bay Company)	
• Assignment of Sublease	\$250.00
• Cancellation	\$ 50.00
• Consent to Encumber	\$ 50.00
Appeal filing deposit	\$100.00 refundable
View Creation Impact Fee	The lesser of \$1,000 or 20% of the total cost of the project, \$1000 to accompany application. Difference to be refunded at completion
Operating and Capital Assessments	\$1,032.00 annually, \$86.00 monthly

\* All fees and fines listed on pages 18-22 are subject to change as approved by the Shelter Bay Board of Directors

**Constructions and/or Property Related**

<b>Permits and Completion Deposits required for the following:</b>	
New Home	\$1,000
Refund, if no damage done to adjacent property greenbelt/road	500
Water Meter and Backflow	700
Any project requiring concrete truck	400
Refund if no damage	250
Major remodel/addition, 4 sets of plans required	400
Refund, if no damage to adjacent property/greenbelt/road	250
Repaint different color, provide color chip/s	100
Repaint same color, permit required, provide color chip/s	100
Awnings over patio, permit required	100
Railings below or other uses, permit required	100
Lattice work/railings, no permit required	0
Gazebo	100
New deck or repair to old deck	100
Reroofing	100
Tool shed or greenhouse	100
Dock/pier repairs (must have written approval of co-owner)	250
Fence/Arbor	100
Propane Installation	100

**Water & Sewer**

Water Base Rate Monthly	\$13.11
Sewer Fee Monthly	\$20.00
Water Consumption Rate	\$0.018 per cu. Ft.
Water Disconnect Fee	\$25.00
Water Reconnect Fee	\$50.00

**Facilities**

Clubhouse Rental Fees	25 people or less	\$50 and \$100 damage deposit
	26 to 50 people	\$100 and \$100 damage deposit
	51 to 100 people	\$150 and \$200 damage deposit
	101 to 150 people	\$200 and \$200 damage deposit
	Microphone/TV-VCR	\$150 damage deposit, refundable if no damage found
	Piano	\$25 and \$100 damage deposit, refundable if no damage found
	Big Screen TV or Large Screen Projector	\$50 and a refundable deposit of \$100 if no damage found.
Recreation Tags	Resident Tag	\$12.00 (includes 2 Annual Guest Tags)
	Non-Resident Marina Tenant	\$10.00
	3-Day Guest Tag	\$ 2.00

**Shelter Bay payments should be sent or delivered to the following address:**

1000 Shoshone Drive,  
La Conner, WA 98257  
Telephone, (360)466-3805

**The checks should be made out to the following:**

Water and Sewer Bills and Annual Assessments and Storage Lot Fees, and Supplemental Rent Adjustment	Shelter Bay Community, Inc.
Moorage Fees	Shelter Bay Marina
Annual Leasehold Fees	Shelter Bay Company

## Shelter Bay Fines

<b>Excerpts from Rules &amp; Regulations Part I — General</b>	
<b>10.2 Rules &amp; Regulations</b>	
First violation	\$ 50.00
Each subsequent violation	\$ 100.00
<b>10.3 Pet Regulations</b>	
First violation	\$ 50.00
Each subsequent violation	\$ 100.00
<b>10.4 Unauthorized cutting of trees</b>	\$1,000.00 per tree (for each tree cut)
<b>10.5 Unauthorized clearing of greenbelts</b>	\$ 500.00
<b>10.6. Unauthorized clearing of lots</b>	\$ 500.00
<b>10.7 Dumping on greenbelts</b>	\$ 100.00 (plus costs of removal)
<b>10.8 Vandalism</b>	\$ 500.00
<b>10.9 Littering</b>	\$ 100.00
<b>10.10 Firearm regulations:</b>	
First violation	\$ 100.00
Each subsequent violation	\$ 250.00

NOTE: Any fines levied must be paid within seven (7) days of receipt of the fine notification. If not paid by the seventh day, the fine will increase that day and each seven days thereafter, by the amount of the original fine, until the total accumulated fine is paid. Failure to pay a fine within sixty (60) days may result in a lien upon the property. (11/17/99)

## Services Available in La Conner

- **Banks:**
  - Bank of America
  - Key Bank
  - Washington Federal Savings & Loan
- **Churches:**
  - Christ the King
  - Neighborhood Church
  - Sacred Heart Catholic
  - United Methodist

(Complete church directory for Skagit Valley in yellow pages of phone book)
- **La Conner Drug Store:**
  - 708 E. Morris
  - 466-3124
- **La Conner Fruit & Produce Market:**
  - 116 South First St
  - 466-3018
- **Library:**
  - La Conner Regional Library
  - 466-3352
- **Museums:**
  - Bartlett Museum
  - Museum of Northwest Art
  - Quilt Museum (Gaches Mansion)
  - Skagit County Historical Museum
- **Pioneer Market:**
  - 416 E. Morris
  - 466-0188
- **La Conner School District 311:**
  - K through 12
  - 466-3171
- **Voting:**
  - Voter Registration forms are available at the Swinomish Tribal Office or the Skagit County Courthouse
  - Skagit County votes by mail
  - 10 drop-off locations will be available throughout Skagit County on Election Day to service voters who would like to deposit their ballot with elections officials or need a replacement ballot.

## Service Clubs in La Conner Area

- **Boys & Girls Club of La Conner:**
  - 466-3672
- **Chamber of Commerce/Visitors Center:**
  - 466-4778
- **Civic Garden Club:**
  - Sandy Chomiak
  - 466-1407
- **Friends of the Library:**
  - Georgia Powers
  - 466-3306
- **Kiwanis:**
  - Doolie Pierce
  - 466-0156
- **Rotary:**
  - Dave Rapella
  - 588-8781
- **Senior Citizen:**
  - Maple Hall
  - Janna Gage
  - 466-3941
- **Sewing Guild:**
  - Contact Sue Donaldson
  - 466-3032
- **Soroptomists:**
  - Nancy Wood
  - 466-2148

## Child Centers

- **Day Care:**
  - **Child Care Center:**
    - 466-7276
  - **La Conner YMCA Early Learning & Childcare:**
    - 466-2951
- **Pre-School:**
  - **La Conner Co-op Pre-School**
    - 466-0480
  - **Swinomish Preschool Headstart:**
    - 466-3406

## Services Available in the Skagit Valley

- **Driver's License:**
  - Anacortes – 588-0508  
1005 Commercial Ave, Suite C
  - Mount Vernon – 416-7563  
1920 S. 3<sup>rd</sup>
- **Higher Education:**
  - Skagit Valley College in Mount Vernon
- **Hospitals:** See Skagit Telephone Directory
- **Pools:** Large indoor pools, exercise equipment and group programs available
  - YMCA in Mount Vernon
  - Fidalgo Pool in Anacortes
  - Riverside in Mount Vernon
- **Public Golf:**
  - Similk Beach
  - Whidbey Island
  - Avalon in Burlington
  - Sedro Woolley
  - Lake Padden in Bellingham
  - Eaglemont in Mount Vernon
  - Lam's Links in Oak Harbor
- **Senior Citizen Services:**
  - Mount Vernon - 336-3734
  - 1401 Cleveland
  - Anacortes - 293-7473
  - 6<sup>th</sup> & Q
- **Transportation:**
  - Taxicabs available in Mount Vernon & Anacortes
  - SKAT - 299-2424
  - Greyhound Bus in Mount Vernon
  - Airplane - Bayview Airport
  - Bellingham Airport
  - Airport Commuter to SeaTac or Bellingham airports – 1-800-BELLAIR
  - Rainbow Van Service - 466-5324
- **Vehicle Registration:**
  - Anacortes – 293-5533  
819 Commercial Ave, Suite B
  - Mount Vernon - 336-9348  
700 S 2nd St, #201

## Important Telephone Numbers

### Emergency Agencies:

Emergencies	911
Fire	466-1224
Sheriff (La Conner Detachment)	466-3134
Swinomish Police	466-7237
	466-7244
Washington State Patrol	360-757-1175

### Hospitals:

Island Hospital, Anacortes	299-1300
Skagit Valley Hospital, Mount Vernon	424-4111
United General Hospital, Sedro Woolley	856-6021

### Shelter Bay Community:

Shelter Bay Community Office	466-3805
Shelter Bay Community Manager	466-3805
Shelter Bay Gate House	424-2281
Shelter Bay Harbormaster	333-2952
Shelter Bay Maintenance Shop	466-4747
Shelter Bay Maintenance Emergency Only	202-2391
Shelter Bay Marina	466-3805
Shelter Bay Newsletter Editor	466-1010
Shelter Bay Office FAX	466-4733
Shelter Bay Webmaster	466-3702

### Services:

Blackbird Landscape	421-1652
DirecTV Satellite TV	800-201-0848
DISH Satellite TV	866-360-5575
Frontier Telephone	877-462-8188
James Yard Maintenance	425-737-8433
Pet Emergency Center	848-8911
Post Office	466-5162
Puget Sound Energy	888-225-5773
(from out of state)	425-452-1234
Tribal Office	466-3163
Vandeventer Lawn Care	840-9819
Vintage Thrift and Consignment Shoppe	466-4017
Waste Management	360-757-4068
Wave Broadband and Cable TV	466-3317

## What do I do or Who do I Call When:

### **I need to report:**

- A crime in progress or that has already occurred 911
- A fire 911
- Someone in a medical emergency 911
- A public disturbance or malicious mischief 911
- Domestic violence or a violent neighbor dispute 911

### **I need to report:**

A violation of Shelter Bay Covenants or the Rules and Regulations or what may be a violation or unlawful activity in the community common areas, e.g.:

- **Clubhouse, Pools, Martha's Beach:**
  - ✓ Shelter Bay Office 466-3805
  - ✓ Gate Guard – 7:00pm to 3:00am 360-424-2281  
(only if immediate action is needed)
- A problem in the **Marina:**
  - ✓ Shelter Bay Office 466-3805
  - ✓ Harbormaster (after hours emergencies 360-333-2952  
only)

### **I don't have any water to my residence or my sewer is backing up, or there is a water leak:**

Call the SB Office: During Office Hours 466-3805  
After Hours Emergencies 360-202-2391

### **The power goes out:**

1. Check your breaker or fuse box to make sure one of your breakers didn't pop or that you haven't blown a fuse
2. If possible, check to see if your neighbor's power is out.
3. Call the Electric Utility – **PSE – 1-888-225-5773** and report your outage.

### **The TV, Telephone or Internet Service goes out:**

Call your provider – write in the names and phone numbers below:

*(If you are unsure of who your provider is, go through your monthly bills and look for their invoice which will provide their name and usually a phone number.)*

My Internet Service Provider is:

Phone: \_\_\_\_\_

My Telephone Service Provider is:

Phone: \_\_\_\_\_

My Television Service Provider is:

Phone: \_\_\_\_\_

# Notes